For Personne	l Use Only
Date Received	:
Interviewed:	
Personnel:	[]
Payroll:	[]
Background:	[]

Name (last, first, middle)



New Vistas High School NEO Adult Education

5201 US Highway 6 Portage, IN 46368

A SMOKE FREE AND DRUG FREE WORKPLACE

EMPLOYMENT APPLICATION: Certified Teacher

Neighbors' Educational Opportunities Administers Post-offer, Pre-employment Background Check as a Condition of Employment

Street Address (include city, state, zip)

Neighbors' Educational Opportunities supports the principle that all persons are entitled to equal employment opportunity without regard to race, religion, color, marital status, national origin, sex, age, handicapping conditions or limited English proficiency. If you have a disability, which affects your ability to complete this application, let us know so that other arrangements can be made.

Email Address	Phone
Have you ever been investigated for, charged we the sexual abuse of any person or indecency will If yes, explain the circumstances on a separate	
,	d in the previous question where the court has deferred further and placed you on probation or in a public service or education sheet and attach it to this application.
•	
POSITION APPLYING FOR:	
High School	Adult Education
Please briefly but fully describe how your qualificat	tions and your educational philosophy would be
an asset for this school and organization as well as	s the position you are applying for.

EDUCATION: List education (College and Graduate School). Please begin with most recent degree.

lame of Institution	Location	Datas Attandad	Total Years	Year	Damma	
	Location	Dates Attended	Total rears	Grad.	Degree	
LICENSING AND CERTI	FICATION:					
Instructional License(s)	:Area(s)	Le	vel:			
	Expiration Date		ate:			
	•					
	Area(s)		vel:			
	Expiration Date	St	ate:			
Administrative License(s):	Title:	St	ate:			
	License Number:	License Number: Exp		piration Date:		
	Title:		State:			
	License Number:		xpiration Date: _			
Additional Certifications and						
EMPLOYMENT: List places, supervisor(s), and	I dates of past employment.					
	dates of past employment. Supervisor		Dates	Telep	ohone	
List places, supervisor(s), and			Dates	Telej	ohone	
List places, supervisor(s), and			Dates	Telep	ohone	
List places, supervisor(s), and Place	Supervisor		Dates	Telej	ohone	
List places, supervisor(s), and Place Job Title	Supervisor Job Duties					
List places, supervisor(s), and Place	Supervisor		Dates		ohone	
List places, supervisor(s), and Place Job Title	Supervisor Job Duties					

EMPLOYMENT *continued* ∼

Dates	Telephone
Dates	Telephone
	reiebiione
Dates	Telephone
	I
	Dates

REFERENCES:

lict	individuals no	nt related to v	you who can	sneak with	authority of	vour training an	d eynerience

Name	Address	Tel.	Occupation
1			
2			
2			
List individuals you personally l	know who are now employed by N	eighbors' Educational Oppo	rtunities.
1	3	3	
2		1. <u> </u>	
	TERMS OF APPLICATION:		_
investigatory information, includin agency. I authorize individuals, pri they may release concerning the information. I understand that the obtained through personal interview	aployment, I authorize NEO to check g a "Limited Criminal History," possessivate or public employers, or local, stati matters described herein, and I will his investigative report of my employmews and/or reference forms with third information as to my character, general.	sed by any private or public ente, or federal agencies to provide to cooperate to the extent necessary and background reparties, law enforcement age	ide the school district any information cessary to obtain the release of this may be made whereby information is ncies, prior employers, co-workers o
employment, blood and/or urine sconsent to such testing, and hereb	e time of my post-offer pre-employme samples may be taken and tested for by release, discharge and waive any ar al personnel related to such tests or the	evidence of consumption by nd all claims I now or may in t	me of illegal drugs, and/or alcohol.
offenses involving children as defi	onvicted, or charged with and had the ned by Indiana Code: rape, criminal c est, child selling, child seduction, or sex	deviate conduct, child molestin	
	er of employment is made, I will be red an alien lawfully admitted for perman		
limitation, defamation, infliction of	with any request for, or provision of s f emotional distress, invasion of privac its officials, employees, trustees, or ess.	cy, or interference with contra	ctual relations that I might otherwise
	nts made in this application are true in the same in this application are true in the same		and belief. I understand that future
. ,	release of all claims, and I expressly a		ein.
Date	Signature		

AUTHORIZATION TO RELEASE

I authorize the administration of NEO to check my employment history, including, without limitation, references, and to seek the release of investigatory information, including a criminal background check. I also authorize these private or public employees or local, state, or federal agencies to provide NEO any information they may release concerning the matters described herein, and I will cooperate to the extent necessary to obtain the release of this information.

Signature:	Date:
	or provision of such information, any claims, causes, or actions, femotional distress, invasion of privacy, or interference with ainst NEO, its officials, employees, or trustees.
Signature:	Date:
DISCLAIMER AND SIGNATURE	
I certify that my answers are true and complete to th	e best of my knowledge.
If this application leads to employment, I understand interview may result in my release.	l that false or misleading information in my application or
Signature:	Date:

Demographic Information *

(Required for Federal EEOC reporting. Please check one.)

In order to comply with Federal Equal Employment Opportunity recordkeeping and reporting requirements, DuPage County is required to survey its workforce for certain demographic information. Accordingly, we ask that you provide the following information. Self-identification of your race/ethnicity is voluntary. If you choose not to self-identify, you must check the box indicating that you have reviewed the form and elected not to identify your race/ethnicity. Declining to self-identify will not subject you to any adverse treatment, nor will self-identifying result in favorable treatment.

☐ White (not Hispanic origin)

TO BE SUMMARIZED AND REPORTED TP THE GOVERNMENT.

	k (Not Hispanic of Latino)
□ Hisp	panic
□ Asia	n or Pacific Islander
□ Ame	erican Indian or Alaskan Native
□ If yo	ou choose not to self-identify your race or ethnicity, please check box
Signature:	Date:
Print Name	
· -	RMATION WILL BE USED ONLY IN ACCORDANCE WITH THE PROVISION OF APPLICABLE GULATIONS AND EXECUTIVE ORDERS, INCLUDING THOSE THAT REQUIRE INFORMATION