



NEO Board of Directors Meeting Minutes

Thursday, September 24, 2020

The September meeting of the NEO Board of Directors commenced at 8:10 AM at the NEO Center.

Present: Debbie Birch, Isaac Carr (remote), Kimmie LaBarge, Mark Lutze, Marie Robinson, Paul Schreiner, Alicia Rios (remote)

Also Present: Rebecca Reiner, Jennifer Jennings, Frances Vega. Presenters Jamie Garwood, Mariette Siller, and Cindy Schumacher attended via Zoom.

- 1. Welcome and Introductions:** Frances Vega introduced herself to the Board and discussed her interest in serving on the NEO Board of Directors. Rebecca introduced the guest presenters from Ball State University.
- 2. Minutes:** The Board read and reviewed the minutes for the August 27, 2020 Board of Directors' meeting. Kimmie moved that they be approved as written. The motion was seconded and approved unanimously
- 3. Financial Reports:** The Board reviewed the financial statements and docket for August 2020. Jennifer Jennings discussed the pending grant reimbursements and Economic Injury Disaster Loan. Marie Robinson noted that she had reviewed the credit card and bank statements and no improprieties were found. Paul moved to accept the financial statements as presented. The motion was seconded and approved unanimously.
- 4. Director's Report:** Alicia asked for more information on the adult education satellite sites and the HSE fast track program.
- 5. Telecommuting:** The Board accepted the administrative guidelines Rebecca outlined for allowing employees to work remotely.
- 6. 2020-2021 Budget:** The Board was presented with the final budget for the 2020-2021 year. The budget reflected the 174 high school student September enrollment, adjustments to salaries and benefits due to personnel changes, and the projected savings from refinancing our mortgage loan with 1st Source Bank. Mark moved that the budget be approved as presented. The motion was seconded and approved unanimously.
- 7. Energy Academy Discussion:** Rebecca gave the Board a brief outline of plans for developing a NEO Energy Academy and will put this on the agenda for the October meeting for further discussion.
- 8. Financial Planning and Oversight Training**

The meeting concluded at 10:05 AM.

Respectfully Submitted by Rebecca Reiner

Approved by Paul Schreiner, Secretary:

10/22/2020