



Wednesday November 21, 2019

BOARD OF DIRECTORS MEETING MINUTES

Call to Order: A quorum was met and the meeting of Neighbors' Educational Opportunities, Inc. was held at NEO Center on November 21, 2019

Attendees: Paul Schreiner, Mark Lutze, Debbie Birch, Isaac Carr, and Marie Robinson

Members not in attendance: Alicia Rios

Introductions: New Vistas Student Council representatives and advisor, Courtney Dix, introduced themselves to the Board and gave the Board an overview of their goals for the year.

Approval of Previous Meeting Minutes: Mark Lutze moved to approve the October 2019 Board Minutes. Motion was seconded and passed unanimously.

Financial Reports: The financial reports for September and October were reviewed. Jennifer Jennings noted that she is still working with the Gabrielle Group to correct many errors that were made last year with QuickBooks. The September and October dockets were reviewed and signed. Paul moved to approve the financial reports; the motion was seconded and approved unanimously. Board Treasurer Marie Robinson noted that she had reviewed the credit card and bank statements and had found no improprieties.

Strategic Plan Review: The rest of the meeting was spent reviewing Section 1 of the Strategic Plan and the financial goals and challenges facing NEO. The Board also discussed Board development needs and processes.

Adjournment: The meeting adjourned at 9:45 AM

Respectfully Submitted by Courtney Dix, NEO Administrative Assistant

Accepted: _____ Date: _____
Paul Schreiner, NEO Board Secretary